



One, two, three ways to recycle with the Xerox® Green World Alliance.®

We support waste-free practices under the hierarchy of “reduce, reuse, recycle.”

We design products, packaging and supplies that make efficient use of resources, reuse materials where feasible and recycle what can't be reused. Our supplies recycling programs have kept millions of pounds of waste out of landfills. The Xerox Green World Alliance makes returning supplies a breeze.

1 Single (individual) returns

- On our web site, select an item by model or reorder number.
- Return items via UPS.
- Xerox pays return shipping for items on our Take Back list and all recycling costs.

2 Eco Box returns for over 4 items

- Order a kit of three boxes and bags—ships at no charge to you.
- Fill box with used supplies, seal and ship via UPS.
- Xerox pays for return shipping and all recycling costs.

3 Pallet returns for over 30 items

- Consolidate items on your own pallet.
- Complete bill of lading and schedule pickup with Ryder Logistics.
- Xerox pays for return shipping and all recycling costs.



Xerox Green World Alliance

Supplies recycling process

Commonly asked questions

Where do I go for more detailed information?

- Visit the *Frequently Asked Questions* section at: www.xerox.com/gwa

Who do I contact for further assistance?

- Contact the Xerox Recycling Team via the Xerox Webmaster at: www.xerox.com/webmaster

Are all supplies accepted by Xerox?

- All Genuine Xerox Branded supplies are accepted by Xerox's authorized recycling partner Close the Loop®

What if an item is not on the "Take Back" list?

Use one of the following methods:

1. Recycle locally
2. Return the single item using a carrier of your choice to our Authorized Recycling Partner at the following address:

Xerox Recycling
2051 Meridian Place, Building 3
Hebron, KY 41048

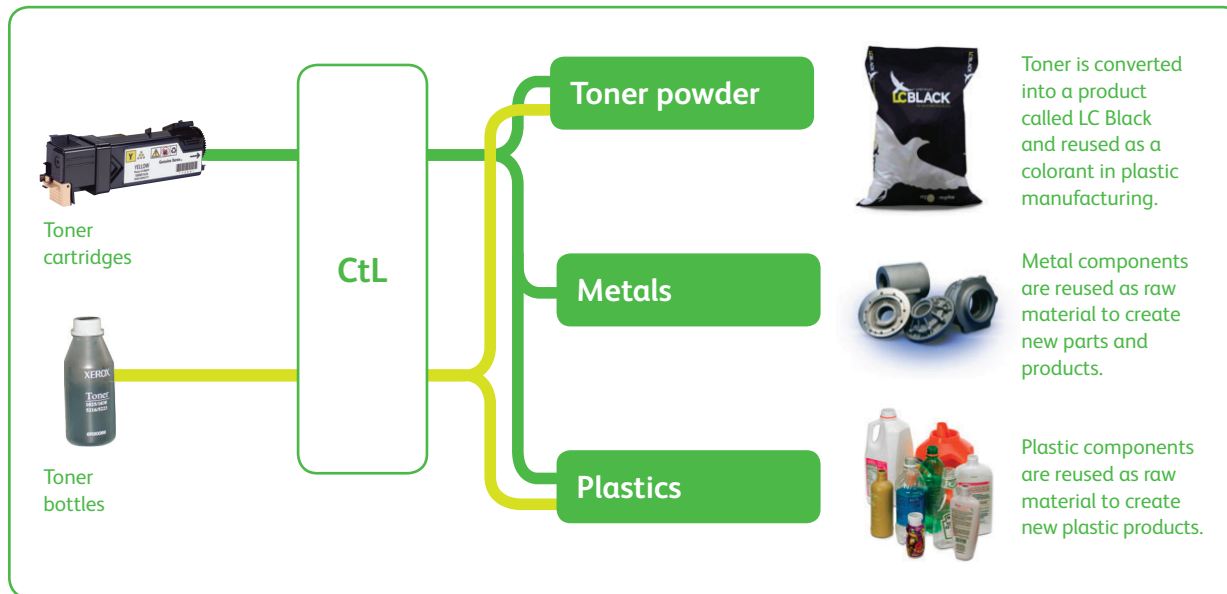
We will pay for the resource recovery of used supply items via "zero waste" recycling. You only pay for the return shipping

3. Return used item in multiple quantities using the Xerox Eco Box or Pallet Returns Process.

What happens to the supplies I return to Xerox?

- Xerox's *Zero Waste to Landfill* approach means we work to:
 - Reduce waste generated by Xerox products by designing for the environment and utilizing extended life components
 - Reuse components via remanufacturing
 - Recycle components that cannot be reused

Close the Loop's recycling process



Resources for more information

The primary resource for recycling information is the Xerox Green World Alliance website. The site includes *Frequently Asked Questions*, the Xerox "Take Back" List and more:

www.xerox.com/gwa

At Xerox, sustainability is our way of doing business. We have aligned our goals for the environment, health and safety in five key areas. Learn more at:

www.xerox.com/environment

We take our responsibilities as a global corporate citizen seriously. You can read about our efforts and see a report on our recycling statistics at:

www.xerox.com/citizenship

